



Dipåtamenton Kontribusiyan Adu'ána

DEPARTMENT OF

**REVENUE AND TAXATION**

GOVERNMENT OF GUAM

Gubetnamenton Guáhan

LOURDES A. LEON GUERRERO, Governor Maga'hága  
JOSHUA F. TENORIO, Lt. Governor Sigundo Maga'láhi

DAFNE MANSAPIT-SHIMIZU, Director  
Direktot  
FRANK G. LEON GUERRERO, Deputy Director  
Sigundo Direktot

FOR IMMEDIATE RELEASE  
JANUARY 24, 2021

**The Guam Department of Revenue and Taxation  
Releases Volume 10 of its COVID-19 Services Series  
Limited Walk-In Services from 8 AM to Noon to Begin for Certain Branches  
Appointments to Continue As Scheduled  
Beginning Monday, January 25, 2021  
(DRT COVID-19 Services Series V10-2021-01.01)**

Barrigada, GU – The Guam Department of Revenue and Taxation (DRT) releases its tenth set of guidance for its DRT COVID-19 Services Series to update previously issued volumes in accordance with the Governor's [Executive Order No. 2021-01, Relative to Declaring Pandemic Condition of Readiness 2](#).

In line with EO 2021-01, DRT will begin to offer **LIMITED** walk-in services for a limited number of walk-ins for certain branches at the Barrigada Main Office beginning on Monday, January 25, 2021. **Appointments will continue to be serviced as scheduled.**

**Limited Walk-In Schedule as follows until further notice:**

**Monday, Tuesday, and Wednesday**

\*Vehicle Registration Services - **NOT** Available

8 AM to 9 AM Manamko (Senior Citizens) / Individuals with disabilities / Veterans  
9 AM to Noon General Public

**Thursday and Friday**

\*Driver's Licenses Services - **NOT** Available

8 AM to 9 AM Manamko (Senior Citizens) / Individuals with disabilities / Veterans  
9 AM to Noon General Public

**Services operating by Appointment Only until further notice:**

1. [Passport Office](#)

**Customers can expect delays and are encouraged to bring their umbrellas, snacks, and other necessary items needed. To be processed in a timely manner, ensure applications and required documents are filled out and complete.**

DRT has implemented the following procedures relating to its services:

All individuals **must** remain in their vehicles when they arrive whether for appointments or for walk-in service until they have been notified by DRT personnel that they are clear to enter the DRT building.

All individuals will be required to sign in at their designated check-in station and must provide the following information as required by Department of Public Health and Social Services' (DPHSS) guidance: a) Date and time of the visit; b) Name of the individual(s); c) Assigned staff and/or table or workstation; and d) Phone and/or e-mail.

**The information in this volume is subject to change by DRT at any time and is only applicable for the periods indicated.**



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Our top priority is to ensure the health and safety of our employees and the public by taking proactive steps outlined by DPHSS and the CDC Guidelines and Protocols to help slow the spread of the COVID-19 virus while working to provide our services as expeditiously possible. To the extent available, DRT **highly encourages** that **all** payments and forms be made and filed online otherwise certain forms and non-cash payments are accepted by [mail](#) and drop box.

For more information, DRT's updated Department Directory can be found at the end of this volume in the [Department Directory](#) page.

### Economic Impact Payment (EIP) Program:

- E-mail: [guameip@revtax.guam.gov](mailto:guameip@revtax.guam.gov)
- DRT's [EIP FAQ section](#)

For other questions regarding DRT and its services, you may reach us at:

- Call center numbers:
  - (671) 635-1840/41/42/57
  - (671) 635-7603/04/06
- “[Contact Us](#)” page at <https://guamtax.com>
- E-mail: [pinadmin@revtax.guam.gov](mailto:pinadmin@revtax.guam.gov)

**Wear your mask, maintain social distancing, wash/sanitize hands  
and disinfect frequently contacted areas.**

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## DRT COVID-19 SERVICES SERIES VOLUME 10

(V10-2021-01.01)

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**DRT COVID-19 SERVICES SERIES VOLUME 10  
MOTOR VEHICLE DIVISION**

**A. Motor Vehicle Division**

1. **Driver's License**

- i. For questions regarding services, send an e-mail to [driverslicense@revtax.guam.gov](mailto:driverslicense@revtax.guam.gov).
- ii. Additional information:

1. **LIMITED WALK-IN SCHEDULE MONDAY, TUESDAY, WEDNESDAY ONLY**

i. **Monday/Tuesday/Wednesdays from 8:00 – 12:00 p.m.**

1. **From 8:00 – 9:00 a.m. Manamko, Disabled, Veterans**
2. **From 10:00 – 12:00 p.m. General Public**

2. **APPOINTMENTS FOR DRIVER'S LICENSES AND GUAM IDs**

- a. **ALL appointments must be made online.**
- b. **All services are held at the Barrigada main office.**
- c. Driver's License will continue to service customers with online appointments. Individuals with online appointments during the period that DRT is closed to the public **will be contacted by Driver's License Branch to reschedule** their online appointments in the order it was scheduled.

3. **EXPIRED DRIVER'S LICENSES/GUAM ID CARDS/PERMITS**

- a. **DRT issued an automatic extension letter for expired Guam Driver's Licenses, Guam ID cards, and Guam Driver's Permits, which automatically extends the expiration date to December 31, 2021, for the following periods below:**
  - **September 01, 2019 to March 13, 2020**
  - **March 14, 2020 to December 31, 2021**
  - **Permits expired March 2020 through December 2021**
- b. For the automatic extension, late fees will be waived on the condition that renewal is done by **December 31, 2021**. Any other late fees will apply.
- c. For any other expiration that is a year or more, a written exam must be taken as required by law.

4. **TEMPORARY ON-ISLAND MAIL-IN APPLICATION**

- a. DRT released its Temporary On-Island Mail-In Renewal and Replacement Application for **Guam Driver's Licenses (Non-Real ID Compliant) and Guam ID cards (for US Citizens only)**. The [application](#) can be found online at [DRT's GovGuamDocs.com](#).

5. **MAIL-SERVICE REQUEST FORM FOR GUAM DRIVER'S PERMIT**

- a. DRT released its Mail-Service Request Form for Guam Driver's Permit (New) for those who passed the written exam. The [application](#) can be found online at [DRT's GovGuamDocs.com](#).
- b. Payment Information with Completed Mail-Service Form
  - i. Money Order or Cashier's Check Only
  - ii. Guam Driver's Permit Fee (New) – \$10 (Ten) Dollars
  - iii. Postage and Handling – \$3 (Three) Dollars for Mail Service
  - iv. Where to submit
    1. Drop Box in Barrigada Main Office – **In a sealed envelope**
    2. [Mail](#) via USPS
      - i. Recommendation: Certified with Return Receipt



6. **REAL ID COMPLIANCE INFORMATION**

- a. Real ID Compliant IDs are **not** required for travel within the United States. The Real ID enforcement deadline is October 01, 2021.
- b. On March 26, 2020, Acting U.S. Homeland Security Secretary, Chad Wolf, advised that due to the COVID-19 pandemic and the national emergency declaration with the direction of President Donald J. Trump, the Real ID enforcement deadline was extended from October 01, 2020 to October 01, 2021. For more information on the Real ID Act and Real ID Compliance, please visit the U.S. Homeland Security [website](#).

2. **Motor Vehicle Registration**

- i. For questions regarding services or **to schedule an appointment**, send an e-mail to [vehicleregistration@revtax.guam.gov](mailto:vehicleregistration@revtax.guam.gov) or call (671) 635-1886/1898.
- ii. Additional information:

1. **RENEWALS VIA ONLINE**

- a. You must contact your insurance carrier and safety inspection agency to ensure that your insurance and safety inspection information is uploaded into the <https://guamtax.com> online system for renewal. To renew online, visit <https://myguamtax.com>.

2. **EXPIRED REGISTRATIONS**

- a. Vehicle registrations that expired during the period of March 16, 2020 to December 31, 2021 - late fees will be waived on the condition that renewal is done by December 31, 2021.
- b. All vehicle registrations that expired during the period of March 16, 2020 through March 31, 2021 are considered valid and late fees will be waived on the condition that renewal is done by April 1, 2021.

3. **ACCESSIBLE PARKING PLACARDS**

- a. All disabled placards (temporary or permanent) that expired during the period of March 16, 2020 to December 31, 2021 are **considered valid and late fees will be waived on the condition that renewal is done by December 31, 2021**.
- b. Mail-Service for Accessible Parking Placards – MVD will mail accessible placards for those applicants who submit their Application for Accessibility Placard Form **in a sealed envelope** by drop box or by [mail](#).
- c. Payment Information with Completed Mail-Service Form for Accessible Parking Placards –
  - i. Check payments only
  - ii. Postage and Handling – \$3 (Three) Dollars for Mail Service

4. **VEHICLE OPERATING PERMITS**

- a. Operating permits are available during our limited walk-in schedule from 8:00 – 12:00 PM on Thursdays and Fridays.

3. **Motor Carrier Safety**

- i. For questions regarding services, send an e-mail to [motorcarrier@revtax.guam.gov](mailto:motorcarrier@revtax.guam.gov).



**DRT COVID-19 SERVICES SERIES VOLUME 10  
TAXPAYER SERVICES ADMINISTRATION DIVISION**

**B. Taxpayer Services Administration Division**

1. **Business Privilege Tax (GRT)**

- i. For questions regarding services, send an e-mail to [bpt@revtax.guam.gov](mailto:bpt@revtax.guam.gov) or visit our branch for **limited walk-in services**.
- ii. Additional Information:
  1. **GRT RETURNS**
    - a. Amended and Original GRT Returns can be [mailed](#) or placed in the drop box at our Barrigada main office **in a sealed envelope**. If you would like a stamped copy of your GRT return to be mailed back, please include an additional copy of the return and a self-addressed stamped envelope.
  2. **PAYMENT OPTIONS FOR GRT AND USE TAX**
    - a. Treasurer of Guam (ITC Building)
    - b. Online at <https://pay.guam.gov/> (**GRT ONLY**)
    - c. Drop Box in Barrigada Main Office – **In a sealed envelope** (Check Payments Only)
    - d. [Mail](#)-in payments via USPS (Check Payments Only)
      - i. Recommendation: Certified with Return Receipt

2. **Income Tax**

- i. For questions regarding services, send an e-mail to [incometax@revtax.guam.gov](mailto:incometax@revtax.guam.gov) or visit our branch for **limited walk-in services**.
  1. **Forms are available for pick-up at a designated station for employers.**
- ii. Additional Information:
  1. **INCOME TAX RETURNS**
    - a. Online filing for 2019 Form 1040, which met certain criteria and could have been filed at <https://myguamtax.com>, is now closed.
    - b. Tax filings may still be filed manually and can either be mailed to our office or be placed in DRT's Drop Box **in a sealed envelope**. If you would like a stamped copy of your return to be mailed back, please include an additional copy of the return and a self-addressed stamped envelope.
  2. **EMPLOYER QUARTERLY REPORT FILINGS**
    - a. Employer Quarterly report filings can be completed online at <https://www.guamtax.com/>.
    - b. Paper filings may still be filed manually and can either be mailed to our office or be placed in our Barrigada main office drop box **in a sealed envelope**. If you would like a stamped copy of your form to be mailed back, please include an additional copy of the return and a self-addressed stamped envelope.
  3. **FORMS W2/W3SS AND FORMS 1099/1096**
    - a. **2020 Employers Annual Tax Forms are available for download and can be found at <https://www.guamtax.com/forms/index.html>.**
    - b. **Employers are encouraged to electronically file the required W3SS/W-2GU's and 1096/1099's on the DRT website at <https://www.guamtax.com/>.**
    - c. **For more information, send an e-mail to [incometax@revtax.guam.gov](mailto:incometax@revtax.guam.gov).**



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#### 4. PAYMENT OPTIONS FOR INCOME TAXES

- a. Treasurer of Guam (ITC Building)
- b. Online at <https://pay.guam.gov/>
- c. Drop Box in Barrigada Main Office – **In a sealed envelope** (Check Payments Only)
- d. Mail-in payments via USPS (Check Payments Only)
  - i. Recommendation: Certified with Return Receipt





**DRT COVID-19 SERVICES SERIES VOLUME 10  
TAX ENFORCEMENT DIVISION**

**C. Tax Enforcement Division**

1. **Tax Examination (Audit) Branch**

- i. For questions regarding services or to schedule an appointment, send an e-mail to [examination@revtax.guam.gov](mailto:examination@revtax.guam.gov) or call (671) 635-1783/1882/7635/7640.
- ii. Additional Information:
  1. Taxpayers may also contact the assigned Agent or Examiner by e-mail for any questions or concerns. Please refer to DRT's e-mail directory in the "Contact Us" page at <https://guamtax.com>.

2. **Collections Branch**

- i. For questions regarding services or our **limited walk-in services**, send an e-mail to [collections@revtax.guam.gov](mailto:collections@revtax.guam.gov).
- ii. Additional Information:
  1. **APPOINTMENTS/MEETINGS**
    - a. Individuals with appointments/meetings scheduled during the period that DRT was closed to the public must contact Collections to reschedule their appointments.
    - b. To schedule an appointment, send an e-mail to [collections@revtax.guam.gov](mailto:collections@revtax.guam.gov) or [jean.flores@revtax.guam.gov](mailto:jean.flores@revtax.guam.gov).
  2. **INSTALLMENT AGREEMENTS**
    - a. **For Installment Agreements that are due, payments are to be made at DRT Collections Branch in Barrigada main office beginning January 25, 2021.**
    - b. For new Installment Agreements, contact the following below:
      1. Send an email to [collections@revtax.guam.gov](mailto:collections@revtax.guam.gov)
      2. Call (671) 635-1860/1862/1865/7612/7698
  3. **CLEARANCES**
    - a. For Tax Certification, Compliance (ABC), Employee Separation Clearance, Business License Clearance for Income Tax, Business Privilege Tax (GRT), **Insurance, Securities, and Banking Real Estate (ISBRE) clearance**, contact [jean.flores@revtax.guam.gov](mailto:jean.flores@revtax.guam.gov) or (671) 635-7612/1862/1865.
  4. **PAYMENT OPTIONS** for Collections and Installment Agreements
    - a. Online at <https://pay.guam.gov/>
    - b. Drop Box in Barrigada Main Office – **Enclosed in an sealed envelope** (Check Payments Only)
    - c. **Mail-in** payments via USPS (Check Payments Only)
      - i. Recommendation: Certified with return receipt

3. **Criminal Investigation Branch**

- i. For any questions regarding services, send an e-mail to [cib@revtax.guam.gov](mailto:cib@revtax.guam.gov) or call (671) 635-1769/1849.





**DRT COVID-19 SERVICES SERIES VOLUME 10  
REAL PROPERTY TAX DIVISION**

**D. Real Property Tax Division**

1. **Real Property Tax Assessment and Appraisal**

i. For questions regarding services or our **limited walk-in services**, see below for contact information.

1. E-mail: [realproperty@revtax.guam.gov](mailto:realproperty@revtax.guam.gov)
2. Assessment Branch – (671) 635-1768/1896/1897
  - a. [benedict.atoigue@revtax.guam.gov](mailto:benedict.atoigue@revtax.guam.gov) or call (671) 635-1897
3. Appraisal Branch – (671) 635-1892
  - a. [john.terlaje@revtax.guam.gov](mailto:john.terlaje@revtax.guam.gov) or call (671) 635-1895

ii. Additional Information:

1. **REAL PROPERTY TAX EXEMPTION APPLICATION**

a. The due date to submit 2021 Real Property Tax Exemption Application for real property taxes is March 15, 2021. This applies to the following Real Property tax exemptions:

- i. Home Exemption
- ii. Senior Citizen / Disability Credit
- iii. Bonafide Farmer's Exemption
- iv. Gold Star Veteran's Exemption
- v. Educational, religious, and eleemosynary Tax Exemption
- vi. Right of Way or Public Easement

2. **PAYMENT OPTIONS FOR REAL PROPERTY TAXES**

- a. Treasurer of Guam (ITC Building)
- b. Online at <https://pay.guam.gov/>
- c. Drop Box in Barrigada Main Office – **in a sealed envelope** (Check Payments Only)
- d. **Mail**-in payments via USPS (Check Payments Only)
  - i. Recommendation: Certified with Return Receipt

3. **REAL PROPERTY TAX STATEMENTS**

- a. Real Property Tax statements were mailed to real property owners.
- b. To obtain a hard copy (or soft copy via e-mail) of a real property tax statement, send an e-mail to or call the numbers indicated in this section above (Section D(1)(i)).



**DRT COVID-19 SERVICES SERIES VOLUME 10  
REGULATORY DIVISION**

**E. Regulatory Division**

1. **Compliance Branch**

- i. For questions regarding our **limited walk-in services**, send an e-mail to [compliance@revtax.guam.gov](mailto:compliance@revtax.guam.gov) or call (671) 635-1806/1802.
- ii. Additional Information:
  1. Alcoholic Beverage Control (ABC) Seller/Server Cards
  2. Alcoholic Beverage License (ABL)
  3. Recreational Facility (RF) and Amusement Device (AD) Registration
  4. Cannabis Control Board (CCB)

2. **Business License Branch**

- i. For questions regarding services, send an e-mail to [businesslicense@revtax.guam.gov](mailto:businesslicense@revtax.guam.gov) or visit our locations for **limited walk-in services**.
- ii. Branch Locations:
  1. Barrigada Main Office
  2. [Business License Permit Center, DPW Compound](#)
- iii. Additional Information:

1. **APPOINTMENTS**

- a. Individuals with appointments during the time DRT was closed to the public must contact Business License to reschedule their appointments.

2. **EXPIRED BUSINESS LICENSES**

- a. **Any licenses due for renewal which do not require clearance can be renewed online. Otherwise, call (671) 646-3102 to schedule an appointment.**
- b. For business clearance, Tax Certification, Compliance (ABC), Employee Separation Clearance, Business License Clearance for Income Tax, Business Privilege Tax (GRT), contact [jean.flores@revtax.guam.gov](mailto:jean.flores@revtax.guam.gov) or call (671) 635-7612/1862/1865.

3. **NEW BUSINESS LICENSES**

- a. DRT is accepting completed [Form BL-01, New Business License Application](#) by mail and drop box at its Barrigada main office **in an enclosed envelope**. The [application](#) can be found online at [DRT's GovGuamDocs.com](http://DRT's GovGuamDocs.com).
- b. The Business License Permit Center at the DPW Compound in Tamuning will continue to accept scheduled appointments in addition to **limited walk-in services**. BLPC Agencies contact information below:

- i. Department of Revenue & Taxation
  1. Real Property Tax (671) 635-7653
  2. Tax Enforcement/Collections (671) 635-1862
  3. Business License (671) 646-3102
- ii. Department of Land Management (671) 646-3104  
(671) 649-5263 ext 300
- iii. Department of Public Works (671) 646-3104
- iv. Guam Environmental Protection Agency (671) 647-4372
- v. Guam Fire Prevention Bureau (671) 646-8810
- vi. Department of Public Health & Social Services (671) 646-1276
- vii. Treasurer of Guam (671) 646-3150



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Sigundo Direktot

#### 4. FILING OF OTHER FORMS

a. For inquiries, send an e-mail to [businesslicense@revtax.guam.gov](mailto:businesslicense@revtax.guam.gov).

#### 3. Insurance, Securities, Banking, and Real Estate

i. For questions regarding services, to schedule an appointment, or our **limited walk-in services**, send an e-mail to [isbre@revtax.guam.gov](mailto:isbre@revtax.guam.gov) or call (671) 635-1833/45/46 or (671) 635-7664/68/69.

#### 4. Weights and Measures

i. For questions regarding services, send an e-mail to [weightsmeasures@revtax.guam.gov](mailto:weightsmeasures@revtax.guam.gov).

ii. Additional Information:

1. To schedule an appointment for the following services (New, Renewal, Re-Inspection, Upgrade, Cancellation, Payments), call (671) 635-7661.

- a. Scales Inspection
- b. Gas Stations Inspections
- c. Taxi Cabs Inspection
- d. Safety Inspection Station



**DRT COVID-19 SERVICES SERIES VOLUME 10**

**TECHNICAL RESEARCH AND APPEALS BUREAU/PASSPORT OFFICE/DIRECTOR'S OFFICE**

**F. Technical Research and Appeals Bureau (TRAB)**

- i. For any questions regarding services, send an e-mail to [trab@revtax.guam.gov](mailto:trab@revtax.guam.gov).

**G. Passport Office**

- i. For questions regarding the Guam Passport Office services, please call (671) 635-8974 or e-mail [passport@revtax.guam.gov](mailto:passport@revtax.guam.gov) and **include in your e-mail the best numbers to reach you.**
- ii. The Passport Office will continue servicing customers by **appointment only**.

**1. APPOINTMENTS**

- a. Individuals with appointments during the time that DRT was closed to the public must contact the Passport Office to reschedule their appointments.
- b. Individuals must meet passport requirements and complete the proper passport application when requesting **to schedule an appointment by emailing [passport@revtax.guam.gov](mailto:passport@revtax.guam.gov). Provide your first and last name, the first and last name of the applicant(s), a brief description of your inquiry, and a reliable contact number/local cell phone number for appointment purposes**

- i. Please click on the link for passport fees and method of payment:

<https://www.guamtax.com/passport/PassportRequirementInfoSheet09333020.pdf>

**2. PASSPORT APPLICATIONS**

- a. Passport applications can be found online and picked up at your village mayor's office.
  - b. **Passport applications must be submitted in person by appointment only.**
  - c. **For the protection and privacy of personal identifiable information (PII), DO NOT email completed applications.**
- iii. For the latest passport information on Passport Services operations and requirements, please visit the U.S. Department of State – Bureau of Consular Affairs website at [www.travel.state.gov](http://www.travel.state.gov) and contact the National Passport Information Center via toll-free at +1 (877) 487-2778 (TDD: +1 (888) 874-7793).

**H. Director's Office/Administration**

- i. For any questions, send an e-mail to [directoroffice@revtax.guam.gov](mailto:directoroffice@revtax.guam.gov) or call (671) 635-1779/1817.



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## DRT COVID-19 SERVICES SERIES VOLUME 10

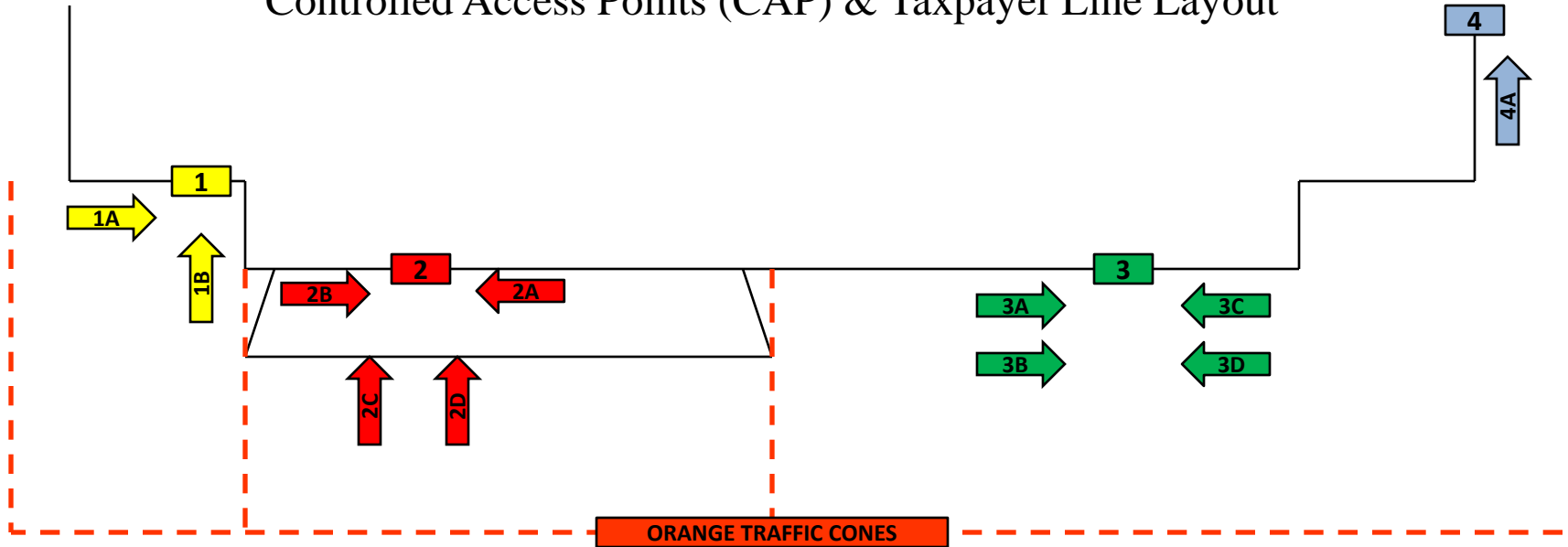
### DEPARTMENT DIRECTORY

Branch	Contact Number	E-mail Address
<b>MAIN OFFICE BARRIGADA</b>		
<b>Motor Vehicle Division</b>		
Driver's License Branch	635-7651/7666	<a href="mailto:driverslicense@revtax.guam.gov">driverslicense@revtax.guam.gov</a>
Vehicle Registration Branch	635-1886/1898	<a href="mailto:vehicleregistration@revtax.guam.gov">vehicleregistration@revtax.guam.gov</a>
Motor Carrier Safety Assistance Program	635-1750/1888	<a href="mailto:motorcarrier@revtax.guam.gov">motorcarrier@revtax.guam.gov</a>
<b>Taxpayer Services Division</b>		
Central Files Branch	635-1770/7628	<a href="mailto:incometax@revtax.guam.gov">incometax@revtax.guam.gov</a>
Electronic Data Processing Branch	635-1777/1832/7676	<a href="mailto:incometax@revtax.guam.gov">incometax@revtax.guam.gov</a>
Income Tax Assistance & Processing Branch	635-1809/1840	<a href="mailto:incometax@revtax.guam.gov">incometax@revtax.guam.gov</a>
Tax Accounting Branch	635-1824/7633	<a href="mailto:incometax@revtax.guam.gov">incometax@revtax.guam.gov</a>
<b>Tax Enforcement Division</b>		
Collections Branch	635-1860/1861/1865/7612/7698	<a href="mailto:collections@revtax.guam.gov">collections@revtax.guam.gov</a>
Criminal Investigation Branch	635-1769/1849	<a href="mailto:cib@revtax.guam.gov">cib@revtax.guam.gov</a>
Tax Examination Branch	635-1783/1882/7635/7640	<a href="mailto:examination@revtax.guam.gov">examination@revtax.guam.gov</a>
<b>Real Property Tax Division</b>		
Real Property Tax Appraisal	635-1892/1895	<a href="mailto:realproperty@revtax.guam.gov">realproperty@revtax.guam.gov</a>
Real Property Tax Assessment	635-1768/1896	<a href="mailto:realproperty@revtax.guam.gov">realproperty@revtax.guam.gov</a>
<b>Regulatory Division</b>		
Compliance Branch (ABC)	635-1806	<a href="mailto:compliance@revtax.guam.gov">compliance@revtax.guam.gov</a>
Business Privilege Tax Branch (GRT)	635-1835/7623	<a href="mailto:bpt@revtax.guam.gov">bpt@revtax.guam.gov</a>
General Licensing & Registration Branch	635-1828/7621	<a href="mailto:businesslicense@revtax.guam.gov">businesslicense@revtax.guam.gov</a>
Insurance, Securities, Banking & Real Estate	635-1846	<a href="mailto:isbre@revtax.guam.gov">isbre@revtax.guam.gov</a>
Weights & Measures Branch	635-1790/7661	<a href="mailto:weightsmeasures@revtax.guam.gov">weightsmeasures@revtax.guam.gov</a>
<b>Technical Research &amp; Appeals Bureau</b>	635-1867/1894/7646	<a href="mailto:trab@revtax.guam.gov">trab@revtax.guam.gov</a>
<b>Passport Office</b>	635-8974	<a href="mailto:passport@revtax.guam.gov">passport@revtax.guam.gov</a>
<b>Director's Office</b>	635-1779/1817	<a href="mailto:directorsoffice@revtax.guam.gov">directorsoffice@revtax.guam.gov</a>
<b>BUSINESS LICENSE &amp; PERMIT CENTER (BLPC)</b>		
Department of Public Works (DPW) Compound		542 N. Marine Corps Drive Tamuning, GU 96913
Collections Branch	635-1862	<a href="mailto:collections@revtax.guam.gov">collections@revtax.guam.gov</a>
General Licensing & Registration Branch	646-3102	<a href="mailto:businesslicense@revtax.guam.gov">businesslicense@revtax.guam.gov</a>
<b>ADDRESS</b>		
Mailing Address		
<b>Department of Revenue &amp; Taxation</b>	<b>Attention:</b> [Specify Branch]	PO Box 23607 Barrigada, GU 96921
Drop Box Location	Barrigada Main Office	1240 Army Drive Route 16 Barrigada, GU 96913

# PCOR-2 DRT REOPENING PLAN

## Controlled Access Points (CAP) & Taxpayer Line Layout

*\*NOT TO SCALE\**



1A = GDL Appts

1B = GDL Walk-Ins

2A = Vehicle Registration Walk-Ins

2B = Vehicle Registration Appts

2C = Real Property/Exam

2D = Treasurer of Guam

3A = Income Tax

3B = Collections

3C = BPT / GRT

3D = Passport

4A = Regulatory Appts

- Compliance
- Business License
- ISBRE
- WAM

**This information is subject to change by DRT at any time and is only applicable for the periods indicated.**