



U.S. Small Business
Administration

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COVID-19 RESPONSE FOR ECONOMIC INJURY DISASTER LOANS

Once the SBA disaster declaration is approved, applications will be made available for the state/territory at www.sba.gov/disaster. This may take a few days from the approval notifications for the data input to be completed. Small business owners would then apply online for financial assistance in the Disaster Portal at <https://disasterloan.sba.gov/ela/>.

The electronic loan application will be screened by our processing center when it is received.

BASED ON CURRENT INFORMATION, THE FOLLOWING ITEMS MUST BE SUBMITTED FOR ALL EIDL APPLICATIONS:

- **Loan application (SBA Form 5)**, completed and signed (this is electronic in the portal)
- **Tax Information Authorization (IRS Form 4506-T)**, completed and signed by each applicant, which includes 1) each principal owning 20 percent or more of the applicant business, 2) each general partner or managing member; and, 3) for any owner who has more than 50 percent ownership in an affiliate business. Affiliates include, but are not limited to, business parents, subsidiaries, and/or other businesses with common ownership or management
- Complete copies, including all schedules, of the **most recently filed Federal income tax returns for the applicant business**; an explanation if not available
- **Personal Financial Statement (SBA Form 413) completed, signed, and dated by the applicant**, again for each principal owning 20 percent or more of the applicant business, and each general partner or managing member
- **Schedule of Liabilities listing all fixed debts (SBA Form 2202 may be used)**

For program questions or assistance in completing the application online, businesses can contact our **Customer Service Center at 1-800-659-2955** or call the Guam Branch Office at (671) 472 7419 or kenneth.lujan@sba.gov or josette.mueller@sba.gov.